

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Performance Report

for the year ended 30 June 2019

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ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Entity Information

Legal Name Able Charitable Trust (Southern Family Support)

Type Charitable Trust registered under the Charitable Trust Act 1957

Registration Number CC52530

Purpose: Supporting families/whanau that care for someone with a mental illness or addiction, to give families the strength and skills they need for a better life experience at home, in the community and at work.

Structure The Trust is governed by a Board of Trustees with a general manager managing the day to day operations of the Trust.

Main Sources of Cash and Resources Contracts with the Ministry of Social Development (MSD) and the Southern District Health Board (SDHB) for services, provides services to Orangi Tamariki and Ministry of Justice, grants and donations.

Main Methods Used to Raise Funds Contracting to various government agencies, providing supervised contract, and fundraising both through grant applications and general fundraising.

Reliance on Volunteers The Trust relies on gifts of volunteer time and expertise to complete work in many essential roles such as governance, fundraising, and some operational areas such as support groups. Total voluntary hours per year are estimated to be 5000 hours. This is approximately 11% of paid employee hours per year.

Additional Information The Trust is the result of a merger of four smaller organisations; Supporting Families Southland for Mental Wellness, Supporting Families in Mental Illness Waitaki Branch Incorporated, Supporting Families in Mental Illness Central Otago Branch Incorporated and Schizophrenia Fellowship Otago Branch Incorporated. The Trust was formed in July 2015 and started trading on 1 November 2015. As at 1 July 2017, the Trust took over the operations of Timeout Carers Trust and these operations, are a division within the Trust.

Physical Address 34 Prince Albert Road, St Kilda, Dunedin 9012

Postal Address P O Box 4003, St Kilda, Dunedin 9046

Contact and Phone General Manager: Karen Goffe 03 455-5973

Trustees Michael Harte (Chair), Ruth Jenkins, Brendon Murray (resigned Oct 18), Roger Leslie, Simon Eddy, Helen Jansen and Rachel Adams (appointed Sept 18)

Auditors Audit Professionals, P O Box 620, Dunedin 9054

Solicitors Rachel Brazil Law

Bankers ASB Bank Invercargill

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Statement of Service Performance

For the year ended 30 June 2019

Outcomes that the Trust is seeking to achieve

To provide a regional, uniformly, consistent service covering the whole Southern District Health Board area, whose purpose is to support families/whanau in all matters concerning the well-being of people affected by mental illness and addictions. The service provided is free, mobile, confidential and flexible.

Output Measures

During the year to 30 June 2019, Able Charitable Trust continued to refine its operations, policies and procedures, incorporating those of the Timeout Carers Trust with a view to moving toward zero waste.

Programs developed for Suicide awareness, Vocational Services, Activity Centres and for support of children during 2018 have been refined and continue to roll out across the region, where possible.

During the year the Trust was subject to external audits on its Ministry of Social Development Contracts, its provision of Supervised Contract, its compliance with Ministry of Health spending and its compliance with spending on Internal Affairs grants. All audits had high compliance rates.

The Trust has developed new accountability measures for its core business using Results Based Accountability. Some of the results of this accountability method are as follows:

How would you rate the overall experience with Able?

- a. **86% of clients that responded were very satisfied**
- b. **14% of clients that responded were satisfied**

CUMI (Children Understanding Mental Illness) – what did you learn?

- **"Mental illness is not our fault"**
- **"It's OK to have fun, a person with mental illness is not stupid, a person with mental illness can be old or young"**

WAVES – most valuable take away from the course

- **"That it ok to grieve"**
- **"The Support and Caring from Others and from the Able people"**

Other output measures:

	2019	2018
Referrals for the period:	485	355
Discharges for the period:	504	351
Average length of stay for the period:	107 days	145 days
Total number of contacts for the period:	14,765	18,954
Kilometres travelled by fieldworkers:	227,000	204,000
Clients placed in employment:	17	15
Group activities run	117	98
Number of Food parcels produced for the year:	290	312
Supervised Contact Sessions provided	727	800
Referrals to Supervised Contact	104	76

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Statement of Financial Performance

for the year ended 30 June 2019

	Notes	2019 \$	2018 \$
Revenue			
Contracts for Service	1	1,323,274	1,208,220
Grants, donations and fundraising	1	118,780	107,904
Interest Revenue		638	2,834
Sundry Revenue	1	13,373	13,426
Total Revenue		1,456,065	1,332,384
Expenses			
Volunteer & Employment related cost	2	1,011,060	900,167
Costs of Programmes and Support	2	18,449	24,550
Administration costs	2	373,752	412,962
Property costs	2	177,415	157,811
Expenses relating to Fundraising		0	100
Other expenses	2	42,940	50,380
Total Expenses		1,623,616	1,545,970
(Deficit) for the year		(167,551)	(213,586)

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)
Statement of Financial Position
As at 30 June 2019

	Note	2019 \$	2018 \$
Current Assets			
Bank accounts and cash	3	141,335	277,340
Accounts Receivable	5	125,133	117,862
Total Current Assets		266,468	395,202
Non - Current Assets			
Property, plant and equipment	4	789,603	518,559
Trademarks and other Intangible Assets		817	817
Total Non - Current Assets		790,420	519,376
Total Assets		1,056,888	914,578
Less Current Liabilities			
Accounts Payable		16,933	41,174
GST Payable		64,789	30,237
Employee Costs payable		104,825	102,283
Grants in advance		17,528	22,168
Total Liabilities		204,075	195,862
Net Assets		\$852,813	\$718,716
Represented by:			
Accumulated Funds			
Contributed equity	6	1,211,404	1,211,404
Accumulated deficits	7	(660,239)	(492,688)
Property revaluation reserve	9	301,648	0
Total Funds		\$852,813	\$718,716

For and on behalf of the Trustees of Able Charitable Trust (Southern Family Support)

Chairperson..... 

Dated 9/12/2019.....

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)
Statement of Cash Flows
For the year ended 30 June 2019

	Note	2019 \$	2018 \$
Cash Flows from /(to) Operating Activities:			
Cash was received from			
Receipts from providing services		1,330,980	1,182,137
Grants, donations and fundraising receipts		112,536	143,150
Interest received		638	7,113
Net GST received		<u>34,552</u>	<u>21,730</u>
		1,478,706	1,354,130
Cash was applied to			
Payments to suppliers and employees		<u>1,607,366</u>	<u>1,487,420</u>
		<u>1,607,366</u>	<u>1,487,420</u>
Net Cash Flows from (to) Operating Activities		<u>(128,660)</u>	<u>(133,290)</u>
 Cash Flows from / (to) Investing Activities:			
Cash was received from:			
Receipts from the sale of property, plant and equipment		<u>0</u>	<u>304</u>
		<u>0</u>	<u>304</u>
Cash was applied to			
Payments to acquire property, plant and equipment		<u>7,345</u>	<u>40,386</u>
		<u>7,345</u>	<u>40,386</u>
Net Cash Flows (to) Investing Activities		<u>(7,345)</u>	<u>(40,082)</u>
Net (decrease) in Cash at Bank		(136,005)	(173,372)
Opening cash and bank balances		<u>277,340</u>	<u>450,712</u>
Closing cash and bank balances		<u>\$141,335</u>	<u>\$277,340</u>
Represented by:			
Cheque Accounts at ASB Bank	3	<u>141,335</u>	<u>277,340</u>
		<u>\$141,335</u>	<u>\$277,340</u>

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Statement of Accounting Policies

For the year ended 30 June 2019

1. Basis of Preparation of Performance Report

As the Trust is a registered Charity, it is required to comply with the new financial reporting framework for financial statements which has been developed by the External Reporting Board (The XRB). The Trust has adopted the Tier 3 accruals reporting framework as its annual operating expenses do not exceed \$2,000,000. As a charity, the Trust is not liable for income tax.

Transactions in the financial statements are reported using the accrual basis and historical cost bases on the assumption that the Trust will continue to operate in the foreseeable future.

These financial statements are presented in New Zealand dollars.

2. Specific Accounting Policies

Revenue and expenses

All revenue items are recorded in the Statement of Financial Performance in the year that revenue is earned. All revenue and all expenses from all sources are recorded in the Statement of Financial Performance. Grants received with conditions attached are recorded as liabilities (grants received in advance) until the obligations have been satisfied.

Cash and Bank Balances

Cash and bank balances in the Statement of Cash Flows comprise cash held and bank balances with original maturities of 90 days or less.

Property, plant and equipment

Land and Buildings were revalued to latest rateable valuation at 30 June 2019. Other property, plant and equipment are recorded at cost, less aggregate depreciation. The assets transferred from the merged organisations into the Trust were transferred at the book value shown in the originating organisations balance sheets at the transfer date of 1 November 2015. The Trust has the following classes of assets and depreciation rates:

Land	0%
Buildings	3% Straight Line
Motor Vehicles	10- 26% Diminishing Value
Office Furniture & Fittings	7.5-40% Diminishing Value
Plant & Equipment	10-100% Diminishing Value
Computer Equipment	10-60% Diminishing Value
Library Books	10% Straight Line

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)
Statement of Accounting Policies (continued)
For the year ended 30 June 2019

Preliminary costs and Intangible Assets

Preliminary costs have been recorded at costs and written off during the first year of trading.

Intangible Assets are recorded at cost and have not been amortised.

Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

GST

The Trust is registered for GST. The figures in the financial and other statements have been prepared exclusive of GST, except for accounts receivable and accounts payable which are stated inclusive of GST. Any GST refund due at balance date is shown as an asset and any GST owing by the Trust at balance date is shown as a liability.

Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of the asset. Lease payments under an operating lease are recognized as an expense on a straight line basis over the lease term.

Contributed Equity

The contributed equity of the Trust comprises the net assets and liabilities of the four merged entities at the date of transfer 1 November 2015.

3. Changes in Accounting Policies

Land and buildings owned by the Trust were revalued for the first time to rateable valuations at 30 June 2019. This change is to reflect the increase in value in the financial statements. The effect of this change has been to increase land by \$200,316, increase buildings by \$101,332 and create a property revaluation reserve of \$301,648. There have been no other changes in accounting policies during the year.

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Notes to the Performance Report

for the year ended 30 June 2019

<u>1. Analysis of Operating Receipts</u>	2019	2018
	\$	\$
<i>Contracts for Service comprise:</i>		
Contracts MSD	126,625	129,402
Contracts SDHB	1,064,123	959,879
Supervised contact fees	<u>132,526</u>	<u>118,939</u>
	<u>1,323,274</u>	<u>1,208,220</u>
<i>Grants, donations and fundraising comprise:</i>		
General Donations received	328	502
Fundraising revenue	268	270
Grant from COGS Southland	8,000	9,000
Grant from COGS Otago	3,000	5,500
Grant from COGS Central Otago	0	3,500
Grant from Lotteries	40,000	46,000
Grant from Dunedin City Council	9,201	9,504
Other Grants	3,343	5,796
Grant from Otago Community Trust for Focus Activity Centre	50,000	50,000
Plus Otago Community grant from prior years	22,168	0
Less Otago Community Trust grant in advance	<u>(17,528)</u>	<u>(22,168)</u>
	<u>118,780</u>	<u>107,904</u>
<i>Sundry Revenue comprises:</i>		
Room Hire	622	732
WINZ Subsidy	12,682	12,429
Other revenue	<u>69</u>	<u>265</u>
	<u>13,373</u>	<u>13,426</u>
<u>2. Analysis of Operating Payments</u>	2019	2018
	\$	\$
<i>Volunteer & Employment related costs comprise:</i>		
Wages and expenses other than administration and Management	956,058	837,817
Supervision	11,859	9,191
Travel & Accommodation including mileage	22,986	30,406
Staff & Conference meetings	664	0
Recruitment Costs	954	16
Staff Training	12,000	17,573
Trustee Expenses	4,350	4,551
Volunteer Expenses	<u>2,189</u>	<u>613</u>
	<u>1,011,060</u>	<u>900,167</u>
<i>Cost of Programmes and Support comprise:</i>		
Activities Programme	3,317	3,358
Supporting Parents Healthy Children Activities	1,312	1,975
Education Resources & Expenses	216	1,327
Focus Activities	8,027	9,847
Suicide Programme	2,806	4,152
Supervised Contact Expenses	1,435	1,202
Support Group Expenses	<u>1,336</u>	<u>2,689</u>
	<u>18,449</u>	<u>24,550</u>

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Notes to the Performance Report (continued)

for the year ended 30 June 2019

<u>2. Analysis of Operating Payments (continued)</u>	2019	2018
	\$	\$
<i>Administration Costs comprise:</i>		
Salaries and Allowances	290,592	305,022
Advertising & Branding	3,154	5,548
Audit Fees	4,500	4,500
Bad Debts	0	3,000
Telephone and Communications	23,003	23,597
IT Support	23,697	37,328
Legal Expenses	1,950	5,950
General Expenses	4,172	6,426
Stationery, Printing and Postage	17,406	17,135
Subscriptions	2,384	3,992
Health & Safety	2,274	0
Other	<u>620</u>	<u>464</u>
	<u>373,752</u>	<u>412,962</u>
 <i>Property Costs comprise:</i>		
Heat, light and power	10,167	10,523
Insurance	17,739	16,064
Rates	9,540	9,202
Rent	73,164	66,332
Repairs and maintenance – Buildings	18,725	2,271
Equipment	2,429	3,453
Expensed Equipment	1,891	1,281
Cleaning	3,101	3,269
Security	644	0
Motor vehicle expenses	<u>40,015</u>	<u>45,416</u>
	<u>177,415</u>	<u>157,811</u>
 <i>Other Expenses comprise:</i>		
Depreciation	36,926	41,592
FBT	2,150	1,999
Interest	2,841	5,339
Loss on disposal of Assets	<u>1,023</u>	<u>1,450</u>
	<u>42,940</u>	<u>50,380</u>

3. Bank and Cash Balances

	2019	2018
	\$	\$
Cheque Account at ASB Bank	74,683	84,300
On call account at ASB Bank	<u>66,652</u>	<u>193,040</u>
	<u>141,335</u>	<u>277,340</u>

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Notes to the Performance Report (continued)

for the year ended 30 June 2019

4. Property, Plant, & Equipment

2019

Asset Class	Opening Value \$	Purchases/ Revaluation \$	Sales/ Disposals \$	Current Year Depreciation \$	Closing Value \$
Land	120,684	200,316	0	0	321,000
Buildings	240,446	101,332	0	7,778	334,000
Motor Vehicles	64,737	0	0	13,017	51,720
Computer Equipment	13,649	2,097	26	6,982	8,738
Library Books	1,975	276	0	211	2,040
Office Equipment	64,946	1,868	993	6,574	59,247
Plant & Equipment	<u>12,122</u>	<u>3,104</u>	<u>4</u>	<u>2,364</u>	<u>12,858</u>
	<u>518,559</u>	<u>308,993</u>	<u>1,023</u>	<u>36,926</u>	<u>789,603</u>

2018

Asset Class	Opening Value \$	Purchases \$	Sales/ Disposals \$	Current Year Depreciation \$	Closing Value \$
Land	120,684	0	0	0	120,684
Buildings	248,075	0	0	7,629	240,446
Motor Vehicles	52,515	27,279	(1,387)	13,670	64,737
Computer Equipment	18,691	5,711	(93)	10,661	13,649
Library Books	1,904	356	(81)	204	1,975
Office Equipment	67,951	4,157	0	7,162	64,946
Plant & Equipment	<u>11,699</u>	<u>2,883</u>	<u>(193)</u>	<u>2,266</u>	<u>12,122</u>
	<u>521,519</u>	<u>40,386</u>	<u>(1,754)</u>	<u>41,592</u>	<u>518,559</u>

The land and buildings are the properties at 2 Calder Street and 30 Prince Albert Road, Dunedin. They have been revalued to their rateable values at 30 June 2019.

5. Accounts Receivable and Prepayments

	2019 \$	2018 \$
Accounts Receivable	<u>125,133</u>	<u>117,862</u>
	<u>125,133</u>	<u>117,862</u>

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)
Notes to the Performance Report (continued)
for the year ended 30 June 2019

<u>6. Contributed Equity</u>	2019	2018
	\$	\$
Opening balance	<u>1,211,404</u>	<u>1,211,404</u>
Closing balance	<u>1,211,404</u>	<u>1,211,404</u>

All balances were the net assets/liabilities at 1 November 2015. This comprised cash transferred of \$779,552, property, plant and equipment transferred of \$431,902 and other net liabilities taken over (mainly holiday pay) of \$48,324. Various contracts for service delivery were assigned to the Trust, effective 1 November 2015. All four of the merged entities have been wound up.

<u>7. Accumulated Surpluses or Deficits</u>	2019	2018
	\$	\$
Opening balance – (deficit)	(492,688)	(279,102)
(Deficit) for the year	<u>(167,551)</u>	<u>(213,586)</u>
Closing balance – (deficit)	<u>(660,239)</u>	<u>(492,688)</u>

8. Related Party Transactions

There were no transactions involving related parties during the year, (2018 Nil).

9. Property Revaluation Reserve

	2019	2018
	\$	\$
Opening balance	0	0
Revaluation of properties during the year	<u>301,648</u>	<u>0</u>
Closing balance	<u>301,648</u>	<u>0</u>

ABLE CHARITABLE TRUST (SOUTHERN FAMILY SUPPORT)

Notes to the Performance Report (continued) for the year ended 30 June 2019

10. Capital Commitments

As at 30 June 2019 the Trust has no capital commitments (2018 Nil).

11. Lease Commitments

As at 30 June 2019 the Trust was committed to operating leases for the Invercargill premises, the Oamaru premises and for photocopiers totalling \$103,251 excluding GST. The amount committed under the leases at 30 June 2018 was \$16,269.

12. Contingencies

The Trust has no contingent assets or liabilities at 30 June 2019 (2018 Nil).

13. Subsequent Events

There are no events that have occurred after balance date that would significantly affect these financial and other statements (2018 Nil).

14. Timeout Carers Division Only – Statement of Performance

	2019	2018
Revenue		
Contracts for Service – Supervised Contact Income	132,526	118,639
Grants, donations & fundraising – COGS Otago	0	2,500
-COGS Southland	0	3,000
- Lotteries	0	6,000
- Other	50	0
Total Revenue	<u>\$132,576</u>	<u>\$130,139</u>
Expenses		
Volunteer & Employment related	148,137	112,787
Cost of Programmes	1,660	1,202
Administration Costs	33,600	31,312
Property Costs	18,273	7,788
Total Expenditure	<u>\$201,670</u>	<u>\$153,089</u>
Net Deficit for division for the year	(\$69,094)	(\$22,950)

Independent Auditor's Report

to the Trustees of Able Charitable Trust (Southern Family Support)

Our Opinion

We have audited the performance report of Able Charitable Trust (Southern Family Support) (the Trust) which comprises the statement of financial position as at 30 June 2019 and the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year then ended, and the statement of accounting policies and other explanatory information.

In our opinion:

- (a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- (b) the accompanying performance report presents fairly, in all material respects, the financial position of the Trust as at 30 June 2019 and its entity information, service performance, financial performance and cash flows for the year ended on that date in accordance with the accounting standard, Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)) and the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Trust in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board and the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants (IESBA Code)*, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditors we have no relationship with, or interests in, the Trust.

Trustees' Responsibilities for the Performance Report

The Trustees' are responsible, on behalf of the Trust for:

- (a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises the entity information, the statement of service performance, statement of financial performance, statement of financial position, statement of cash flows, and the accounting policies and notes to the performance report, in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit); and
- (c) such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

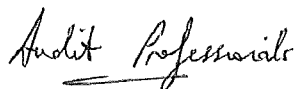
In preparing the performance report the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material, if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

A further description of our responsibilities for the audit of the performance report is located on the External Reporting Board website: https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx

This report is made solely to the Trustees as a body. Our audit work has been undertaken so that we might state to the Trustees those matters which we are required to state in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trustees, as a body, for our audit work, for this report or for the opinions we have formed.



Chartered Accountants
9 December 2019

Dunedin